



## STUDENT SUSTAINABILITY COMMITTEE

# Scope Change Template

From time to time unforeseen challenges or opportunities can affect the planned budget, timeline, or overall goals of a project funded by the Student Sustainability Committee. Past examples of these situations include projects coming in under budget but having additional opportunities available, or inclement weather delaying the planting of agriculture projects.

Below please include a brief project summary, and then provide a side-by-side comparison of your current project's timeline/budget/objectives as needed for consideration by the committee. Attach additional documents as needed. If you have any questions, please contact the Student Sustainability Committee's Program Advisor, Micah Kenfield, at [kenfield@illinois.edu](mailto:kenfield@illinois.edu).

Project Name

Primary Project Contact Name

Primary Project Contact Email Address

Project Summary

Original Project Timeline

Revised Project Timeline

Original Project Budget

Revised Project Budget

Original Project Objectives

Revised Project Objectives

Reason for Scope Change

Please submit this form along with any relevant supporting documentation to [sustainability-committee@illinois.edu](mailto:sustainability-committee@illinois.edu).